

AsiaCORD the Board Member Meeting Minutes

Date and Time: April 19, 2013 12 : 00-12 : 45

Venue: Kikusui, Portpia Hotel, Kobe, Japan

Attendee of member: Shigetaka Asano MD. PhD. (Kobe) , Kai-Hsin Lin MD. PhD. (Taipei), Hideki Kodo MD. PhD. (Tokyo), Tokiko Nagamura-Inoue MD. PhD. (Tokyo) , Hong Hoe Koo MD. PhD. (Seul),

Absence: Dao-Pei Lu MD. PhD. (China), Surapol Issaragrisil MD. PhD. (Thailand), Zhong Chao Han MD. PhD. (China), Kun Soo Lee MD. PhD. (Korea), Kai-yan Liu MD. PhD. (China), Nguyen Tan Binh MD. PhD. (Vietnam), Tai Ju Hwang MD. PhD. (Korea), Lixing Yan MD. PhD. (China)

AGENDA

1. Election of the new representatives [Appendix. 1]

1. Chairperson, 2. Two Co-chairpersons, 3. President-elect for next AsiaCORD2015 meeting, 4. Secretariat of the Kobe administration office, 5. Candidates for Board Members-elect [Appendix 2. Recommendation sheet], 6. Honorary member

President 2013 asked the BM to combine the AHA and AsiaCORD meeting together in Korea. Next AHA meeting shall be held in Korea by President Kun Soo Lee. Therefore, he shall be the next AsiaCORD president. Prof. Hong Hoe Koo will be the next President 2014 in Korea Society of Hematology meeting. This meeting will be held two times a year July and November. It is not sure whether next AsiaCORD/AHA meeting can be held together with KSH or not. Dr. Koo will bring this issue to Korea and discuss how to deal with.

In addition, if present board member would like to recommend the new board member, we will use the recommendation form and submit the form including C.V. to Secretariat Dr. Nagamura.

2. Revision of Statues including membership fee [Appendix. 3]

Revision of AsiaCORD Statue was proposed by Secretariat Dr. Nagamura. Revision point is the membership fee. 2nd edition of AsiaCORD statue indicated that ‘The membership fee is not especially required.’ to ‘The membership fee for individual or cord blood/cord bank shall be provided for separately’. Because we cannot maintain the continuous activities and HP improvement of AsiaCORD without membership fee.

All attending members agreed this membership fee.

3. Membership fee [Appendix 4.]

Upon the agreement of membership fee, the secretariat, Dr Nagamura propose the membership fee and fee amounts for individual and group member, which have been discussed and negotiated with Chairperson Dr Asano and Dr. Nagamura and Dr. Kaiyan Liu (Financial committee chairperson). There were no objections about the membership fee, but only Tokyo office has opened the bank account for fee and donations from the companies. Korea and China have to open in their countries to deposit the fee and donations. The concept is to have the hub-office in each country and bank account for the activities. But other hub-offices are still under preparation.

4. Membership application [Appendix 5.1 & 5.2.]

The secretariat Dr. Nagamura proposed the membership application forms and approved by the attendees.

5. Up-date of the Home page

Upon the approval of the above forms, AsiaCORD main office will upload the forms and announce all the attendee and board members who are absent in this meeting.

6. Research Projects Proposal

AHA/AsiaCORD

President and Chair Asano propose to combine the AsiaCORD and AHA from the next meeting. Because the research contents are similar and AsiaCORD activities are spread not only for the cord blood banks, but also the cell therapy. On the other hand, AHA field cover the field of unlimited hematology, because the MSC are derived from not only bone marrow, but also umbilical cord and adipose tissues.

7. Others

If the next meeting of AsiaCORD is held in 2014, it is not the 2years-term meeting, positions. We all approve to ask Dr. Koo's information in Korea.

Dr.T. Nagamura Wrote.