

AsiaCORD

Statutes and By Laws

June 28, 2002 in Tokyo

Statutes of AsiaCORD

The leading scientists in the field of umbilical cord blood transplantation and banking in Asia founded the organization, AsiaCORD, on November 9, 2000 in Bangkok, Thailand.

Organization name and headquarters

The name of organization is: AsiaCORD.

The main office is located in Tokyo and branch offices exist in each participating country in Asia.

The organization has been incorporated for an indefinite period.

Objects

The main object of the organization is to supply only the highest quality umbilical cord blood to the patients in Asia utilizing a web based search system. The organization also promotes medical/biological studies and technology intended to improve umbilical cord blood transplantation and banking in Asia.

Board members

Board Members (BM) must be a bank-associate and be an expert in the field in Asia. The BM appoints a president, a vice-president, a secretary and a treasurer from the body. The term will be 3 years and they can be re-elected. The BM decides the Bylaws of AsiaCord and other matters necessary for the organization.

Membership

To become a member of AsiaCORD, the bank should be compliance with the requirements determined in the Bylaws of AsiaCord.

The acceptance of the membership of AsiaCORD will be decided by the BM.

Meetings

AsiaCORD will organize meetings in the field at least once a year.

The meeting, the International Symposium of AsiaCORD, will be held in local countries in Asia where AsiaCORD banks exist. Each member will organize a local committee to run the symposium. The BM will authorize

the symposium, and announce that to the members.

Search system

Search for units in AsiaCORD banks will be done through the secretarial office of AsiaCORD. The search results and shipping from banks should be reported to the office. The annual report will be presented at the AsiaCORD meetings. The search will be operated with transparency.

Transplant results

AsiaCORD banks will collect data of transplantation using their units and they should be reported to the office periodically.

AsiaCORD By Laws

1. The bank must formally adopt the AsiaCORD Standards or FACT/NETCORD for the collection, processing, testing, banking, selection and release of cord blood units.
2. The bank should be in place for more than 3 years and has stored more than 1000 units or more than 5 transplantations have been performed with units from the bank.
3. The engraftment after transplantation, which has performed, using the units from the bank should be more than 60% of the transplantation.
4. The bank must have performed HLA type in house or an accredited institution.
5. The bank must be inspected by the representatives of AsiaCORD members to become a regular member. Until then the bank without inspection is considered as a probationary member. The bank should be inspected within two years after their application to the membership.
6. The bank shall send collection data and other required data to the AsiaCord secretariat periodically.
7. A representative from the bank shall attend at least one of the meetings of AsiaCORD in a year.
8. The bank will pay the membership fee of AsiaCORD.
9. Budget proposal will be presented at the meeting of AsiaCORD.

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